



# City of Newport News

## TRANSPORTATION SAFETY COMMISSION

KARL R. DAHLEN  
VICE CHAIRMAN

STEPHEN W. KLUTE  
CHAIRMAN

DAVID T. WILKINSON  
SECRETARY-COORDINATOR

### Meeting Minutes

May 21, 2015

NN Police Headquarters, 9710 Jefferson Avenue

#### Attendees

Stephen Klute – Chairman  
Karl Dahlen – Vice Chairman  
David Wilkinson – Secretary  
Duke Conrad – Public Schools Representative  
Rob Coleman – City Council Representative  
Trent Sturgis – Police Representative  
Robert Longworth – Joint Base Langley/Eustis Representative  
Rocsanna Cavone – Student Representative  
Winston Collins – Citizen  
John Cullotta – Citizen  
Jack Gergely – Citizen  
John Meyer – Citizen  
Robert Weber – VDOT Representative

#### **I. Call to order**

- A. Opening Comments from Chairman, Stephen Klute
- B. Recap of the 2015 Newport News Employee Transportation Safety Awards, Stephen Klute

#### **II. Old Business**

- A. Review and adoption of February 19, 2015 Meeting Minutes
  - **Motion** to adopt by Vice Chairman Dahlen, Seconded by Commissioner Coleman – **PASSED**
- B. 2015 Governors Transportation Safety Award Nominations
  - Secretary Wilkinson advised that due to time conflicts with the One City Marathon was unable to process the information and put into submission format. Recommended that to move this to a FY2016 Goal and Initiative to be discussed under Item 4 on the Agenda.



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### C. Status of Safety Commission FY2015 Goals and Initiatives

- 1) **Commissioner Conrad**, with assistance from Commissioner Phillips Bicycle Friendly City Plan with final recommendations package with draft memo for City Council consideration to be prepared by the May 2015 Commission meeting.
  - The Bicycle Friendly City Plan provided to be a bigger task that anticipated.
  - The committee had a large success in building the ground work for the larger task and developed contacts within the cycling community.
  - In lieu of a memo, it is recommended to build on the foundation a FY2016 Goal and Initiative.
  - **Motion** to close this FY2015 Goals and Initiative by Secretary Wilkinson, Seconded by Commissioner Coleman – **PASSED**

### D. Developing the Safety Commission's FY2016 Goals and Initiatives

- 1) General discussion about possible Goals and Initiatives that could be worked on by the commission for the betterment of the City.
  - Pedestrian/Bike Trail Signage Program
  - Safety review and recommendations to State Legislation relating to large rims
  - Turn Signal Use – General
  - Distracted driving campaign (could be a good one for student member)
  - Median Markings – General
  - Unlicensed/Revoked license drivers still operating a vehicle
  - Mid-Block pedestrian crossing (used in the Blacksburg area). Easier than corner crossing?
  - School buses stopping on main roads such as Jefferson and Warwick when the kids could just walk a short distance to a side street
  - Parking lot entrance restrictions / standards. (speed bumps near entrance and other issues)
  - HRT busses seem to have stopped using pull-offs. Bus stop signs moved back
  - More application of driver improvement training. Make mandatory for some infractions?
  - Rough, often patched and unsafe road surfaces. Poor drainage. Example the short section of Oriana Road from Old Courthouse Way to Warwick Boulevard
  - 2016 Newport News Transportation Safety Committee Employee Safety Award Program
  - 2016 Governors Transportation Safety Award Nominations
  - Update the Commissions Web Page
  - Bicycle Friendly City Plan



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2) **Motion** to adopt the following items as the FY2016 Goals and Initiatives by Secretary Wilkinson, Seconded by Vice Chairman Dahlen – **PASSED**.

- **Commissioner Conrad**, with assistance from Commissioner Phillips, continue to develop the Bicycle Friendly City Plan with final recommendations package with draft memo for City Council consideration to be prepared by the May 2016 Commission meeting.
- **Secretary Wilkinson**, update the Commissions Web Page with “Draft” page ready for review at the November 2015 Commission meeting and “Final” page presented at the February 2016 Commission meeting.
- **Commissioner Sturgis**, with assistance from NNPD non-voting members, develop the Commissions nomination packages for the 2016 Governors Transportation Safety Award to be prepared by the February 2016 Commission meeting.
- **Commissioner Sturgis**, with assistance from NNPD non-voting members, develop the Commissions 2016 Employee Safety Award Program with the information package to Dept. Directors by the November 2015 Commission meeting and nominations to be received for review by the commission on the February 2016 Commission meeting.
- **Commissioner Myer**, with assistance from Commissioner Coleman and Chairman Klute, develop a Roadway Maintenance Safety Recommendation package with cover memo to the Director of Public Works (coping the Director of Engineering) that looks at streets throughout the City that are rough, often patched, with unsafe road surfaces and poor drainage.
- **Commissioner Coleman**, develop a Legislative Recommendation package with cover memo to City Council that deals with the unlicensed/revoked license habitual offenders still operating a vehicle.
- **Chairmen Klute**, develop a Transportation Safety Legislative Package with cover memo to City Council of general legislative issues that are of special interest to the commission and recommend City leadership to pursue those issues with State legislators. The package and memo are to be prepared by the May 2016 Commission meeting.



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### III. New Business

- A. Staff presentation, “Top 5 Intersections and Non-Intersection Crash Locations based on the Priority Index”. Presented by Mohamed Elrahhal – Dept. of Engineering.
- B. Update on the Military Civilian Transportation Safety Workshop and its impacts on the Commission Meeting.
  - Workshop will no longer continue.
  - Commission decided to move the November meetings to fall on the third Thursday of the month in lieu aligning with the Workshop.
- C. The Commission has been invited to tour the Regional Traffic Operations Center by VDOT. The commission believes that this would be an interesting tour but does not believe it is in the best interest of the commission to pursue the tour as part of a normal commission meeting. Therefore, the commission has requested Secretary Wilkinson work with Representative Weber to develop a standalone tour of the facility by the commission possible in the October 2015 – December 2015 time frame.
- D. Open Floor
  - No new items brought forward.

### IV. Other Business

- A. Next Commission Meeting is scheduled for August 20, 2015 @ 2:00 pm Location to be determined.
- B. What other staff reports does the Commission want to hear?
  - DUI Issues in Newport News – August 2015
  - Red Light Confirmation Lights – August 2015
  - Photo Enforcement: School Bus Usage – October 2015

**V. Adjourned:** 4:52 pm